

# WorldGBC International Congress 2010

13 – 14 September 2010  
Sands Expo Convention and Exhibition Centre  
Marina Bay Sands, Singapore

## THIS REGISTRATION FORM IS APPLICABLE FOR WGBC EXECUTIVES / GBC EXECUTIVES (Board Members and Secretariat Staff)

### REGISTRATION

(Please print or write legibly. Illegible information may result in processing delay of your registration)

Mr  Mrs  Ms  Mdm  Dr  Others (please specify \_\_\_\_\_)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Job Title: \_\_\_\_\_ Position at GBC: \_\_\_\_\_

GBC Affiliation: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Postal/Zip Code: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Birth Date: \_\_\_\_\_ NRIC/Passport: \_\_\_\_\_

### MODE OF PAYMENT

Please indicate your preferred payment mode:

**Credit Card Payment**

Please charge the total expense to my credit card

Visa  MasterCard  Amex

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Card Holder's Name: \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_

Please fax to this secured no.: +65 6588 3808 (Attention to Norhayati Januri)

**Cheque Payment**

Cheque must be made payable to REED ELSEVIER (SINGAPORE) 2008 PTE LTD  
Mailed to Reed Exhibitions, c/o SGBC Green Building Conference 2010 at The Signature, 51 Changi Business Park Central 2 #07-01, Singapore 486066. Please indicate the respective name(s) of delegate(s) at the back of the cheque. **All payment to reach us latest by 30 August 2010.**

**Telegraphic Transfer**

Telegraphic transfer must be made payable to REED ELSEVIER (SINGAPORE) 2008 PTE LTD  
Bank account no 0-0707792-019 (Swift Code CITISGSG), Citibank N.A., 3 Temasek Avenue, #14-00 Centennial Tower, Singapore 039190. **All payment to reach us latest by 30 August 2010.** Please indicate the conference name, name(s) of delegate(s) when remitting payment. Bank charges are to be deducted from the participating organisation's own account and the full fee must be received by the event organiser.

### Packages

Normal  
SGD \$

#### GBC Members/ Representatives

600.00

• Inclusive of WorldGBC International Congress - for **September 13th & 14th**  
• Inclusive of Networking Reception at Marina Bay Sands Skypark on **13th September evening**

### Packages

Normal  
SGD \$

#### For Spouse of WGBC Executives & Staff / Other GBC Executives & Staff

150.00

- Inclusive of Networking Reception at Marina Bay Sands Skypark on **13th September evening**

**Should you be interested in the SGBC conference, the Green Mark Tours and BEX Asia 2010, please log onto [www.sgbc-conference.com.sg](http://www.sgbc-conference.com.sg) for details and registration.**

### Cancellation & Substitution Policy

Notice of withdrawal must be given in writing at least 14 working days before the closing date for registration. Failure to do so will result in your organisation being billed for the registration despite "non attendance". No refund of fees will be made for cancellations on or after 30 August 2010 or "non attendance" participants. Substitutions are acceptable in writing to the organiser. However, non members substituting for members must pay the difference in fees prior to the Congress.

If, in the sole discretion of the Organiser, the Congress premises shall become unfit for occupancy or if the holding of the Congress or the performance of the Organiser of any of the provisions of the event is interfered with by virtue of any cause or the Congress may or could in any way be affected by a cause not within the control of the Organiser, this Congress (or any part thereof), may forthwith be terminated or cancelled or postponed or otherwise rearranged by the Organiser at its sole option, without the Organiser or the Manager being liable in damages or otherwise to the Participant. Upon the termination or cancellation as aforesaid, the Organiser shall not be liable to the Participant and no refund will be made upon any postponement or rearrangement as aforesaid, including in the event the Participant deciding not to participate in the Congress. The Organiser may retain all amounts then paid by the Participant.

### Confirmation Details

Entry to the Conference is subjected to FULL PAYMENT being received before the commencement of the Congress. It is therefore important to ensure that payment reaches the Organiser at least 14 working days before commencement. Outstanding payment may be made at the Congress registration counters in CASH or by CREDIT CARD only. Delegate Administration Letters will be provided to each registered delegate at least two weeks before the commencement of the Congress. The letter will provide details of delegate administration at the venue. Registered delegates who do not receive the Letter one week before the Congress, please contact the Organiser.

### FOR MORE INFORMATION

WorldGBC International Congress 2010:

#### Mr Justin Chew

General Manager, SGBC

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#### Ms Kelly Montgomery

World Green Building Council

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C: 647 289 4951

E: [kmontgomery@worldgbc.org](mailto:kmontgomery@worldgbc.org)

### TRAVEL & ACCOMMODATION

#### Official Travel Agent

For more information on your travel needs, please contact:

#### BCD Travel

200 Jalan Sultan, #08-11 Textile Centre, Singapore 199018

T: (65) 6215 6050

F: (65) 6396 5485

E: [maureen.goh@bcdtravel.sg](mailto:maureen.goh@bcdtravel.sg)

W: [www.bcdtravel.com](http://www.bcdtravel.com)